



Office of the Board of Coucillors, Bankura Municipality

From: *Aloka Sen Majumdar*

Office: 250367,250344,254804

CHAIRPERSON,
BANKURA MUNICIPALITY

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Memo No. 7056/BM/22-23

Date: 21/01/23

Applications are invited for the selection of Community Service Provider (CSP) on Contractual Basis under National Urban Livelihoods Mission (NULM) Dept., Bankura Municipality from SHG Members under NULM, Bankura Municipality only.

Eligibility Criteria : Community Service Provider (CSP) -

1. Must be a woman and at least 21 years of age.
2. Must have passed Madhyamik or equivalent examination.
3. Who has been a member of an SHG which is active and following Panchasutra for the last 3 years.
4. Who has taken credit from SHG at least 3 times and taken a minimum of Rs. 50,000/- and is not a defaulter on payment.
5. Must have training & communication skills.
6. Must have desire to learn new skills & acquire knowledge and is physically fit.
7. She should not be a CIBIL (Credit Information Bureau (India) Limited) defaulter.
8. Is willing to go outside Municipality/District/State as and when required.
9. Must not continue to act as an office bearer of any SHG/ALF/CLF.
10. Cannot continue to act as an employee or office bearer of ULB.
11. The candidate should not be engaged in any regular activities like ICDS worker or as an ASHA activist or as a full time employee of any government organization/NGO/Other project and or nay other activity. If the candidate suppress the information then, her employability may be void by the authority at any point of time.
12. The member must have sound knowledge about the geographical areas for which she is selected.
13. She must have knowledge about book keeping of SHGs, and must have first-hand experience of bookkeeping.
14. Master Trainers (MTs) will not be eligible to apply.
15. Office Bearers of CLF will not be eligible to apply.



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Resource Fee/ Honorarium Slab to Community Service Provider (CSP):

The member of Community Service Provider (CSP) to be engaged will be decided by the CLF depending upon the number of SHGs, health of SHGs and resource of the CLF. Ideally one (1) CSP can monitor and handhold not more than 100 SHGs and there may be one (1) CSP per 100 SHGs. CLF will allocate the responsibilities to look after SHGs to Community Service Provider (CSP). They will submit quarterly reports to CLF and CMMU. As per Basic norms and criteria of performance One CSP maximum Rs 3500/- per month per CSP.

N.B.

1. No T.A & D.A will be given to the CSP.
2. Period of engagement- should not be more than 1 year.
3. The authority reserves the right to change the incentive structure at any point of time.
4. The authority reserves the right to change the performance indicators for better implementation of the programme.
5. The Selection will be done on the basis of interview and internal assessment based on performance of the applicant within her respective Self Help Group.

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Chairperson

Bankura Municipality

Chairperson

Bankura Municipality

Necessary Self-attested Documents to be submitted along with filled up application form Bankura Municipality candidate:-

1. Photocopy of Aadhaar
2. Photocopy of Pass Certificate of Madhyamik or equivalent examination
3. Photocopy of Individual Passbook of SHG Member (Cover page & last page updated)
4. Photocopy of all Resolutions where Loan is Disbursed

- Interview date will be informed in the Notice Board, NULM and website.
- Internally assessed eligible candidates to be informed to appear in the interview board.
- Last Date of submission of application forms at NULM Department, Bankura Municipality is on 17/02/2023 within 3pm.

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Chairperson

Bankura Municipality

Chairperson

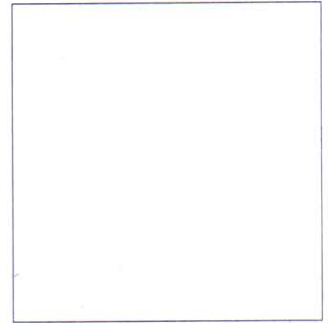
Bankura Municipality

NATIONAL URBAN LIVELIHOODS MISSION (NULM)

BANKURA MUNICIPALITY

Application Form for Selection of Community Service Provider (CSP)

1. Candidate Name :
2. Gender :
3. Father's Name :
4. Mother's Name :
5. Spouse Name:
6. Date of Birth:
7. Full Address: Ward No.....
8. Mobile No.*:
9. Name of SHG*:
10. SHG Code (NULM MIS):
11. SHG Member Code (NULM MIS):
12. Educational Qualification:
13. Aadhaar No: Caste(SC/ST/OBC/GEN) :
14. Number of Years as an SHG Member:
15. Holding position in the SHG : President/Secretary/Treasurer/Member
16. No. of times Loan taken:
17. Total Valuation of Loan Taken till 31st August 2022:
18. Total Repayment of Principal & Interest till 31st August 2022:



DECLARATION

I certify that the particulars given above are correct to my knowledge. If the documents are found false, the authority reserves the right to cancel the candidature.

Date.....

.....
President/Secretary/Treasurer

.....
Signature of Candidate

SHG/TCG

NULM, Bankura Municipality