



Office of the Municipal Councillors of Bankura

From-Aloka Sen Majumdar

Chairperson

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:bankuramunicipality@rediffmail.com

Website:www.bankuramunicipality.org

Memo No: 50/BM/22-23

Notice Invited Quotation

Date: 4.4.2022

Sealed Quotation / Tender are hereby invited from bonafide person for supply of stationary goods (best quality with sample). Quotation must be received by the office within12:04.22.....at.2.P.M. Positively And same will be opened on....1.2.04.2022.. At2....P.M. in the Chamber of the Chairperson Bankura Municipality.

The accepted rate will be valid from 1st April'2021 for the financial year 2021-2022.

The under signed has reserve the right to accept or reject any of the quotation / quotations without showing any reason what so even and call further quotation / tender notice.

***NB: 1. The Earnest money Deposit Rs:- 10,000 (Ten Thousand Only) must be paid at Cash Deptt. and original money Receipt will be attached with the Quotation.**

2. Sample must be submitted before the opening of the quotation / tender.

3. Rate should be noted in word & figure and should be including of all taxes.

Item and Specification:

- 1) A-4 PAPER (JK Max / JK Sparkle-70 gsm) : (best quality-with sample), (Rate per rim.).
- 2) A-3 PAPER (FINE PAPER) : (best quality-with sample), (Rate per rim.).
- 3) LEGAL PAPER (F/S): (best quality-with sample), (Rate per rim.).
- 4) A-4 Paper (Yellow & Pink) (best quality-with sample-1pc), (Rate per Rim).
- 5) Exercise Khata(6,8,10,12) : (best quality-with sample).
- 6) FILE :(COVER,ARCH , CLIP , FLAT , BOX , PLASTIC FOLDER, BOARD ,GUARD & CHIT):(best quality-with every sample).
- 7) WHITE INK PEN : (best quality-with sample), (Rate per pcs.).
- 8) WHITE PAPER & RULLED PAPER : (best quality-with sample-1dista)
- 9) REGISTER: 8 NO,10 NO,12 NO,16 NO,20 NO. :(best quality-with sample),(Rate per pcs.).
- 10) PEN (GEL,U&T,MARKER,BOTH SIDE ,BALL ,PHOTO SIGN,GEL REFILL)& PENCIL:(best quality-with sample-1pc)
- 11) Harpic, Colin, Detergent Powder: (best quality-with sample).
- 12) STAMP PAD (BIG &SMALL SIZE), & Water Pad: (best quality-with sample).
- 13) Alpin : (best quality-with sample), (Rate per box).
- 14) GUM (TUBE , FABI STIK, BOTTLE) (best quality-with sample).(Rate per 50ml & 100ml bottle).
- 15) ENVELOPE (BIG &SMALL) (best quality-with sample).(Rate per 100 pcs.)
- 16) DUSTER: (best quality-with sample), (Rate per pcs.).
- 17) TOWAL (big & small size): (best quality-with sample), (Rate per pcs.).
- 18) DRESS FOR DRIVER & Gate Man: (best quality), (Rate per pcs.).
- 19) UMBRELLA: (best quality-with sample), (Rate per pcs.).
- 20) LOCK & KEY (7 Leaver): (best quality-with sample), (Rate per pcs.).
- 21) OFFICE BAG: (best quality-with sample), (Rate per pcs.).
- 22) SINGLE & DOUBLE SIDE CARBON: (best quality-with sample), (Rate per 100 sheets).
- 23) CELLOTAPE (1" & 2"): (best quality-with sample), (Rate per pcs.).

(P.T.O)

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- 24) NILON GUDDER: (best quality-with sample), (Rate per kg.).
- 25) TAG: (best quality-with sample), (Rate per bundil).
- 26) FORD: (best quality-with sample), (Rate per pcs.).
- 27) GENTSCLIP & BOARD CLIP: (best quality-with sample), (Rate per box).
- 28) PAPER WEIGHT (Fiber): (best quality-with sample), (Rate per pcs.).
- 29) WATER BOTTLE,JUG & MUG: (best quality-with sample), (Rate per pcs.).
- 30) CUP, PLATE, GLASS: (best quality-with sample), (Rate per pcs.).
- 31) STAPLER PIN: Small & Big (best quality-with sample), (Rate per box), STAPLER: Small & Big
- 32) Hand Wash (Life Boy : 200 ml), (Rate per pic)
- 33) Sulti : (Rate per KG)
- 34) Thread Ball : (Rate per Pic)
- 35) Full Jharu : (Rate per pic)
- 36) Green Tea : (25 Pouch) (Lipton), (Rate per Packet)
- 37) Calculator : 12 Digit Small & Big

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Copy for information to:

1. The District Magistrate, Bankura
2. The Sabhadhipati, Bankura Zila Parishad
3. The Executive Officer, Bankura Municipality
4. The F.O, Bankura Municipality
5. The Head Clark, Bankura Municipality
6. The Accountant, Bankura Municipality
7. Notice Board, Bankura Municipality
8. Cashier, Bankura Municipality
9. I.T for uploaded the same in web site of Bankura Municipality

31/4
Chairperson
Bankura Municipality

20/4/22
Chairperson
Bankura Municipality

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