



Office of the Municipal Councilors of Bankura

Phone Nos.

Office:250367/250344/254804/240052

FAX: 03242-259269/250367

E-mail:bankuramunicipality@rediffmail.com

NOTICE

Notice Inviting Quotation

Memo no:

Date:

Sealed Quotation /Tender are hereby invited from bonafide person for Supply of stationary goods (best quality with sample) . Quotation must be received by the office within....22/03/2018.....at.....2 P.M...... positively And same will be opened on 22/03/2018.. at4..... P.M. in the chamber of the Chairman Bankura Municipality .

The accepted rate will be valid from 1st April'2018 for the financial year 2018-19.

The under signed has reserve the right to accept or reject any of the quotation/ quotations without showing any reason. what so even and call further quotation/ tender Notice.

***NB: 1.The Earnest money Deposit Rs:- 10,000(Ten thousand only) must be paid at Cash Deptt. And original Money receipt attach with Quotation.**

2.Sample must be submitted before the opening of the quotion/tender.

3. Rate should be noted in word & figure and should be including all taxes.

Rates are invited for the following articles as given below :

Item and Specification:

- 1.A-4 PAPER :(best quality-with sample)(rate per rim)
2. A-3 PAPER: (FINE PAPER) (best quality-with sample) (rate per rim)
3. LEGAL PAPER (F/S PAPER) : (best quality-with sample) (rate per rim)
4. REGISTER WHITE & RULLED (6,8, 10, 12, 16,20 no.) : (best quality-with sample-1pc)
- 5.EXERCISE KHATA (6,8,10,12,) : (best quality-with sample)
6. FILE: (COVER ,ARCH ,CLIP,FLAT,BOX ,PLASTIC FOLDER,BOARD ,GUARD &CHIT) : (best quality-with every sample -1pc.)(Rate per piece)
7. WHITE INK PEN(best quality-with sample) : (Rate per piece)
8. WHITE PAPER & RULLED PAPER: (best quality-with sample-1 dista)
9. REGISTER (8 NO., 10 NO., 12 NO., 16 NO., 20 NO.) & ATENDENCE REGISTER: (best quality-with sample) : (Rate per piece)
- 10 PEN (GEL, U & T, MARKER, BOTH SIDE ,BALL ,PHOTO SIGN,GEL REFILL)& PENCIL: (best quality-with sample-1pc)
- 11.HARPIC, COLIN, DETERGENT POWDER (best quality-with sample)
- 12 STAMP PAD (BIG &SMALL SIZE)& WATER PAD (best quality-with sample),
- 13.Stamp pad INK, (best quality-with sample) : (Rate per 100ml bottle)
14. STAPLER (best quality-with sample) : (Rate per piece)
15. ALPIN: (best quality-with sample) (Rate per box)
16. GUM (TUBE , FABI STIK, BOTTLE,) : (best quality-with sample) (Rate per 50ml & 100ml bottle)
17. ENVELOPE (BIG &SMALL): (best quality-with sample)(Rate per 100pcs.)
18. DUSTER(best quality-with sample) : (Rate per piece)
19. TOWAL Big and Small size (best quality-with sample) : (Rate per piece)
20. DRESS FOR DRIVER (best quality) : (Rate per one set)
21. RAIN COURT: (best quality-with sample) : (Rate per piece)
22. UMBRELLA: (best quality-with sample) : (Rate per piece)
23. LOCK & KEY(7leaver) : (best quality-with sample) (Rate per piece)
24. OFFICE BAG: (best quality-with sample) (Rate per piece)
25. SINGLE & DOUBLE SIDE CARBON: (best quality-with sample) (Rate per 100 sheets)
26. CELLOTAPE (1"& 2") : (best quality-with sample) (Rate per piece)

(p.t.o.)



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27. NILON GUDDER : (best quality-with sample) (Rate per kg)
28. TAG: (best quality-with sample) (Rate per bundil)
- 29.FORD : (best quality-with sample) (Rate per piece)
30. GENTSCLIP & BOARD CLIP: (best quality-with sample) (Rate per box)
31. PAPER WEIGHT : (best quality-with sample) (Rate per piece)
32. WATER BOTTLE, JUG & MUG: (best quality-with sample) (Rate per piece)
33. CUP , PLATE ,GLASS : (best quality-with sample) (Rate per piece)
34. STAPLER PIN(best quality-with sample) (Rate per box)

SAI

Chairman
Bankura Municipality

Memo No. 4040(10)/Bm/17-18

Dated : 07/03/18

Copy for information to :

- i) The District Magistrate , Bankura
- ii) The Executive Officer, Bankura Municipality
- iii) The Head Clark , Bankura Municipality
- iv) The Accountant, Bankura Municipality
- v)The Sabhadhipati, Bankura Zilla parishad
- vi) Notice Board, Bankura Municipality
- vii) Respective file.
- viii) Website of www.bankuramunicipality.org
- ix)The Cashier, Bankura Municipality
- x) The Member, C.I.C. Public Health & Sanitation, Bankura Municipality

Chairman

Bankura Municipality

SAI

Memo 07-03-18
Chairman
Bankura Municipality